Board of Trustees
Monroe Free Library
Minutes of the Monthly Meeting
February 10, 2020

Present:	Trustees:
Charles LeViseur - Vice President	Theresa Schommer
Casey Auerbach - Treasurer	Carol Connell Cannon
Barb Cullum - Recording Secty	Gil Goetz
	Patricia Asprea-Wright
	Ana Rodriguez
Also Present:	Absent:
Marilyn McIntosh - Executive Director	Patricia Shanley
Mary Duffy - Assistant Director	Diane Egan

1. Call to Order and Pledge of Allegiance by M McIntosh at 8:00 PM. A quorum was present.
2. MOTION made by C Connell Cannon, 2nd by P Asprea-Wright to adopt the agenda. MOTION approved unanimously.
3. MOTION made by G Goetz, 2nd by A Rodriguez to accept the January 2020 minutes. MOTION approved unanimously.
4. Public Comment - N/A
5. Communications -
    a. Lori Currier Woods and family sent a note expressing their thanks for all MFL has done to support their family in honoring the life of their son Zachary Woods. They shared that they have chosen to do something different this year and will keep us posted with details. MFL will continue to have an annual blood drive.
    b. The Town for Troops Christmas Stocking Drive was a wonderful success!! Thanks to all who donated items, time, and money, making it possible to fill 818 stockings which were delivered to the deported troops.

6. Director's Report -

The Following is the tax cap override language:

Whereas, the adoption of the 2021 budget for the Monroe Free Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3 - c adopted in 2011; and

Whereas, General Municipal Law Section 3 - c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members;

Now, therefore, be it Resolved, that the Board of Trustees of the Monroe Free

Library voted and approved to exceed the tax levy limit for 2021 by at least the sixty percent of the Board of Trustees as required by state law on February 10, 2020.

a. MOTION made by C Auerbach, 2nd by G Goetz to override the Tax Cap. MOTION approved unanimously.
b. The Shield Act goes into effect in March of 2020.
c. MOTION made by T Schommer, 2nd by C Auerbach to accept and give assurance to the Annual Report. MOTION approved unanimously.
d. The Material Selection Policy presented for review tonight will be voted on next month.
e. Advocacy Day will take place in Albany on February 25th. If you wish to attend, please let Marilyn know, and she will sign you up.

7. Treasurer's Report -
   a. MOTION made by C Auerbach, 2nd by G Goetz to accept the January Financials as presented. MOTION approved unanimously.
   b. The Warrant Audit came out well. Mary will follow up with Susan regarding a check void that was improperly recorded.
   c. A $250K CD that came due has been reinvested at a rate of 1.5% for 9 months.
8. Report of Standing Committees and Friends -
   a. Building and Grounds -
      i. Charlie proposed we seek a minimum of 3 estimates for all (future) repair and renovation projects.
      ii. MOTION made by C LeViseur, 2nd by C Auerbach to hire Anthony Fontana, owner of Monroe Handyman to complete the following (current) projects:
         - The Roof Hatch
         - Install materials to protect the wall surrounding the flagpole
         - Repair the wall surrounding the flagpole
         - Install proper drainage to resolve the backyard waterfall issue
         - Properly level the floor surrounding Mary's desk

         MOTION approved unanimously.
      iii. We currently have a quote from Atlantic Construction in the amount of $2,340.00 to repair the white railings. Marilyn requested we obtain additional quotes for this project. Charlie will work on this.
   b. By-Laws - Nothing new to report at this time.
   c. Finance / Audit - Financials will shift slightly, however no large changes.
   d. Fund Raising - Tricia is working on plans for the Fall 2020 Howl O Ween Event.
   e. Grants - Terry is in the process of writing a letter to Assemblyman Brabenec and Senator Skoufis to request grant money for MFL.
   f. Library Operating - Casey is finalizing the Budget and will present it to Library Operating by early March.
   g. Nominating - N/A
   h. Public Relations - N/A
   i. Long Range Planning -

i. Continues to work on composing a community survey that focuses on the building next door. This survey will be translated into Spanish and Polish as well. Charlie will put all of the information gathered into a single database in order to efficiently analyze the results.

ii. Discussed target groups, avenues to distribute surveys, and guiding focus groups.

iii. Charlie and Terry will meet to firm up a plan for a PR Campaign.

9. Organization Reports of Special Committees -
10. Old Business - Gil, Marilyn, Mary, and Alex are heading to the Monroe Senior Center in March. They will each give a presentation about MFL.
11. New Business - Charlie updated the contact list and put it on Workplace.
12. Good and Welfare - Casey shared that he is very appreciative for the way Jonathan goes above and beyond to be helpful at the reference desk. Great job Jonathan!!!!
13. Call for Adjournment - MOTION made by G Goetz, 2nd by C Auerbach to adjourn the at 9:23 PM. MOTION approved unanimously.

The next board meeting is scheduled for March 9, 2020