Board of Trustees
Monroe Free Library
Minutes of the Monthly Meeting/which took place via Zoom
January 11, 2021

Present:
Patricia Shanley - President
Charles LeViseur - Vice President
Casey Auerbach - Treasurer
Diane Egan - Corresponding Secty
Barb Cullum - Recording Secty

Trustees:
Theresa Schommer
Carol Connell Cannon
Gil Goetz

Also Present:
Marilyn McIntosh - Director
Mary Duffy - Assistant Director
Alex Carver - Head of Public Relations
Grace Riario - Executive Director RCLS
Nucula Brown - Member of the Public

1. Call to Order at 8:12 PM. A quorum was present.
2. MOTION by C Auerbach, 2nd by C LeViseur to adopt the Agenda. MOTION unanimously approved.
3. Public Comment - Grace encouraged new and seasoned trustees to participate in the online trustee training sessions that are offered through RCLS. Grace also talked us through the impact that the forthcoming funding cuts to RCLS will bring about.
4. MOTION by C Auerbach, 2nd by C LeViseur to accept the December 2020 minutes. 7 approve, 1 abstention. MOTION passed.
5. Director's Report -
    a. On behalf of the MFL staff, herself included, Marilyn expressed thanks and appreciation to the Board for the Amazon holiday gift cards.
    b. Discussed whether or not to remain fine free going forward. MOTION to remain fine free through the end of February 2021, and reevaluate our position on this on a month by month basis.

6 approve, 2 opposed. MOTION passed.

c. Marilyn spoke with Tony Cardone about our contract with the Town. She will continue to followup to expedite securing our 2021 monies in a timely manner.
d. ConnectOne Bank will soon become Rhinebeck Bank and Marilyn anticipates this will better facilitate our banking needs.
e. MFL received a check from Legg Mason Funds for $957.61.
f. MFL is participating in "Click and Collect"
g. We are working with the Monroe Woodbury School District to provide online resources such as ebooks with the online reading platform "SORA."
h. The 4" curb around the backyard deck perimeter is complete and we now have a Certificate of Compliance from the Village.
i. Fesco Fence explained how to use the gate latch locking mechanism. It is now working properly. They will provide us with an estimate to install fencing along the deck ramp.
j. WK Mechanical came on Thursday.
k. Julian from NAS Security Systems Inc. provided Alex with 2 options for upgrading MFL's security system in order to obtain intelligible and valid surveillance. Alex shared some of the details involved in the upgrades. A discussion ensued, raising many questions and concerns regarding cost and necessity for options and upgrades. It was agreed that Alex and the Buildings and Grounds committee will continue to explore upgrade options and bring that information back to the Board.

6. Nucula Brown joined the meeting at 9:04. She is a dedicated patron and supporter of MFL, and is present tonight as a potential candidate for one of the open Trustee positions. Introductions and welcomes were made all around, and Nucula shared a bit about her background and interest in joining the MFL Board of Trustees. It was a good start, and the Board will vote on this at the next meeting.
7. Treasurer's Report -
    a. Susan had some health concerns which delayed the financials. She is expected in later this week to work on them, and once

they are completed they will be sent to Casey. Pat will send Susan a get well note on behalf of MFL and the Board.

b. MOTION by C Auerbach, 2nd by T Schommer to table the November 2020 and December 2020 Financials. MOTION unanimously approved.

c. To date, we have received just under $70,000.00 from the ERC payroll program.

8. Nominating - Nucula has now met the requirement of attending a Board Meeting prior to being accepted by the board.
9. Buildings and Grounds -
    a. Charlie thanked Marilyn and Mary for their help in getting quotes for ongoing projects and repairs.
    b. Basement Systems of NY provided a quote for $13,488.00 to repair a water seepage issue. The Board agreed to wait until spring to decide how best to proceed to resolve this.
    c. Hardie has still not responded to Casey. He will f/u with with them again.
    e. Charlie will work with Alex to research an all in one CCTV system that is cost effective and efficient.
    f. Discussed the need for a lighting system for the parking lot. Charlie will look into this.
10. Finance and Audit - The Board agreed to continue to retain the services of Lorelei A. Pitt, CPA, P.C..
11. Fund Raising - N/A
12. BY LAWS and Grants -
    a. Terry is working on putting together meetings for these committees.
    b. Pat is looking into community based library programs.
13. Library Operating -
    a. The committee met last week to go through the proposed changes to the union contract. The next step is to set up a meeting with Rob Esposito.
    b. Carol will post the ad for the Library Director's position on various library websites with a deadline of February 15, 2021. Alex set up a designated website to manage responses and communication for applicants. Pat and Carol will field

the application responses and update the board.

14. Long Range Planning - N/A
15. Public Relations - Terry attended a Downtown Revitalization Committee meeting and she posted some information on Workplace about how they currently planning the framework for this committee. They provided Terry with a community survey they did as well as the results of the survey. The survey and results could be helpful in forming our long range plan.
16. Organization Reports of Special Committees - N/A
17. Old Business - N/A
18. New Business - N/A
19. Good and Welfare -
    a. Susan had a ruptured appendix. We are glad to hear she is recovering well!!!
    b. Diane's daughter received her first dose of the COVID-19 vaccine! She is a teacher in the Harrison School District.
20. MOTION by C Auerbach, 2nd by T Schommer to adjourn the meeting at 9:57 PM. MOTION unanimously approved.

The next meeting is scheduled for February 8, 2021 at 8:00 PM