Board of Trustees
Monroe Free Library
Minutes of the Monthly Meeting (held at MFL)
Date: September 12, 2022

Trustees Present:

Patricia Shanley - President
Diane Egan – Secretary
Terry Schommer
Nedda Tichi
Nucula Brown

Trustees Not in Atttendance

Carol Connell Cannon
Susan Tomaski
Casey Auerbach
John Fontana

Also Present:

Amanda Primiano – Library Director
Mary Duffy – Assistant Library Director
Marilyn McIntosh- RCLS Board member
Patrick Duffy – public
Carol Bezkorowajny – public
Elizabeth Perle – Head of Marketing

1. The meeting was called to order and the Pledge of Allegiance recited at 8:04. **A QUORUM WAS NOT PRESENT. THEREFORE NO VOTING WOULD TAKE PLACE AT THIS MEETING.**

2. MOTION to adopt the agenda AND a MOTION to accept the minutes were both tabled due to lack of quorum

3. Public Comment. N/A

4. a) Marilyn McIntosh, Board member on RCLS addressed any concerns the Board had concerning the RCLS Budget,

b) Elizabeth Perle, newly hired as Head of Marketing, addressed the Board to give a brief summary of her educational background, work experience, and goals for the MFL. Welcome Elizabeth!

5. **Directors Report**: An in-depth Directors Report was submitted by the Library Director prior to the meeting for the Board to read. Some highlights of the report were discussed. These highlights included:

- Movies on the Lawn was a successful summer program attracting 30 members of the public for “Ghostbusters”
- The Director reported on proposals that have been received to replace the siding. After discussion, it was decided to get at least one more proposal and input from an engineer

- The lighting has been replaced with only the tech office to finish. All new lighting is LED. Thank you to Mr. Electric for a good job.
- November Ballot and Informational Campaign - a small group has been formed to help our campaign for a budget increase on the November ballot. The marketing theme is “Only at the Library” so that we can share with citizens the unique aspects that the library brings to the community. So far the group has created FAQs for the website, bookmarks, flyers, and strategies for reminding people to vote
- There is currently a part time IT position available. The Board recommended raising the hourly rate for the position to $20/hour in order to attract more qualified candidates. Other staffing issues were discussed. Our present Young Adult Services Coordinator, Gia Farrugia resigned. The Director may have to shuffle positions temporarily until the position is filled.
- The Director reached out to the Monroe PD for Active Shooter training for the MFL Staff. Sgt. Grasso met with the Director and staff and made some recommendation for preventative measures as well as security measures to take, Thank you to Sgt. Grasso and the Monroe Police.
- The initial informational meeting to help get a “Friends” group started was a success. The ongoing effort will continue and we will hold a second meeting in late September and early October.
- The Board decided to participate in the Community Yard Sale on 9/24 and will set up a table to sell books, DVDs, CDs and video. All proceeds will go to the library.

6. **Treasurers Report**. – was tabled until next meeting

7**. Standing Committee Reports**

- Nominating Committee – new members for the Board of Trustees are being actively sought due to the resignation of Board member Gil Goetz
- Building & Grounds – see above for discussion of lighting and siding issues
- Library Operating – N/A
- By-Laws – N/A
- Finance – N/A
- Fund Raising –See above for 9/24 Community Yard Sale
- Grants – A meeting was scheduled for Friday September 16 @ 1PM to begin a grant application process
- Long Range Planning – a meeting was scheduled for September 20
- Public Relations -N/A

8. Old Business – N/A

9. New Business –

- Mary Duffy presented some of the community activities for consideration and participation by the Board.
    - Lions Club – Pride of the Hudson Sail (Saturday 9/17)
    - Lions Club – Fishing Derby (8AM 9/24)
    - Chamber of Commerce Golf outing on 9/20 The Board
    - Chamber of Commerce “Trunk or Treat” at Town Hall 10/22
- The Board learned of a recent health issue by our handyman Rocco Randazzo and will send him our Get Well wishes.

10. Good and Welfare – N/A

The meeting adjourned at 9:09 pm

Submitted by Diane Egan, September 13, 2022