Board of Trustees
Monroe Free Library
Minutes of the Monthly Meeting (held at MFL)
Date: April 13, 2023, 7:30 PM

Trustees Present:
Patricia Shanley -President
Carol Connell Cannon- VP
Casey Auerbach-Treasurer
Diane Egan- Secretary
Nucula Brown
Susan Tomaski
Terry Schommer
John Fontana

Via Zoom:
Nedda Tichi

Also Present:
Amanda Primiano
Mary Duffy
Elizabeth Perle
Slade Carlin, his mother, grandparents Mike and Benay Goldstein
Gabrielle Passick
Mike Maggin
Dianne Kenney
David Joye
Joanne Movrich

1. The meeting was called to order and the Pledge of Allegiance recited at 7:34.
   QUORUM WAS PRESENT.
   MOTION to adopt the agenda was made by Casey Auerbach, seconded by Nucula Brown. The MOTION was passed unanimously.

A MOTION was made by Diane Egan, seconded by Casey Auerbach to accept the minutes of the February 2023 meeting of the Board of Trustees. The MOTION passed unanimously.

2. Public Comment –
   A presentation was made by Slade Carlin. Slade is a Bar Mitzvah student who gifted the library a bench. Slade made, assembled, and painted a bench (themed "Oh, the Paces You'll Go) for use in the children's room. The bench combines Slade's love of books and art. The gift is deeply appreciated by the Board of Trustees and the Monroe Free Library's staff and patrons
3. **Directors Report**: An in-depth Directors Report was submitted to the Board by the Library Director prior to the meeting for the Board to read. Some highlights of the report were discussed by the Director:

- Reference & Childrens have been collaborating on our summer and fall movies on the lawn series. Each month from May-October, the library will be hosting a movie screening on the lawn. We selected a range of movies that are nostalgic and family friendly. Streaming Music Service Melanie, Mike and Amanda are investigating the possibility of adding the streaming music database(Freegal Music) to our database collection. We are currently exploring the trial and will then make our final recommendation in a few weeks.
- MWCSD Library Card Sign Up Project The Library Director met with two Superintendents & our neighboring public libraries to discuss the possibility of a system wide library card distribution. Most libraries were on board, there is a final meeting last week to discuss additional logistics and decide of project will move forward.
- The management team has been adding items to the Amazon Wishlist and we are almost ready to launch. Link to list: https://a.co/6UMm6jJ
- Advertisements to be published in the Photo News were presented to the Board.
- Small Business Month Series Update - work on this series continues. To date te Director has: • Finalized the workshops and dates • Collaborated with Marketing Director and staff to create marketing resources and an on an online guide • Created Registration form
- The Library would like to thank Tony Coimbre for his work fixing the siding and doing the caulking to fix a leak. Tony did the work gratis and the Board would like to publicly thank him.
- "We care what you think" cards were read to the Board by the Library Director. The addition of return addresse and emails helped the Library staff directly respond to some of the suggestions.
- **Treasurers Report**. –
- The Treasurer presented the Financial Report for the month of March for acceptance by the Board. A MOTION was made by Casey Auerbach, seconded by Terry Schommer to accept the Financial Report. The MOTION was carried unanimously.
- **2024 Budget -** The proposed budget had been presented to the Board before the meeting. We received both a line-item budget and a narrative explaining any increases. The Finance Committee believes a $35,000 increase will allow the MFL to keep up with the increase of our maintenance of the library, increase our offerings and keep the increase reasonable to the Monroe Taxpayer. A MOTION was made to accept the proposed 2024 Budget by Casey Auerbach and seconded by Carol Connell Cannon. The MOTION carried unanimously .

4. **Standing Committee Reports**
   - Nominating Committee- Board candidate David Joye attended the meeting and took the opportunity to introduce himself and tell the Board of his interests and qualifications

- Building & Grounds – Some work done on siding repairs (covered above in the Directors Report
- By-Laws – N/A
- Finance –. See budget proposal under Treasurers Report (above)
- Fund Raising. – N/A
- Grants –The Board discussed pursuing grants with The Community Foundation. The Board also discussed keeping in contact with our elected officials concerning government grants
- Library Operations- The Library Director will try to find a mutually acceptable time for Board member to get some Trustee Training
- Long Range Planning – The Committee received a proposal from LAN Assoc. in Goshen which they will disseminate to the rest of the Board We currently have 3 proposals to compare. We would like 2 more and wil continue the information gathering process
- Public Relations – Much progress has been made in the formation of a Friends of the Library group. The group has collected over 2000 usable books to be sold at the May 6 yard sale. 45 tables have already be sold

A MOTION WAS MADE BY CASEY AUERBACH, SECONDED BY JOHN FONTANA TO GO INTO EXECUTIVE SESSION TO DISCUSS LABOR AND PERSONNEL ISSUES. THE MOTION WAS APPROVED UNANIMOUSLY. AT 8:29 THE BOARD WENT INTO EXEUTIVE SESSION

EXECUTIVE SESSION ENDED AT 8:52 AND THE BOARD RESUMED PUBLIC SESSION

A MOTION was made by Casey Auerbach, seconded by Susan Tomaski, To accept the proposed compensation to be presented to union employees of the MFL. The MOTION passed unanimously.

6. Old Business – N/A

7. Old Business – N/A

8 New Business – N/A

10. Good and Welfare – N/A

Call for adjournment. A MOTION for adjournment was made by Casey Auerbach seconded by Nucula Brown
The MOTION carried unanimously

The meeting adjourned at 9:09

Submitted by Diane Egan, 4/26/2023