Board of Trustees
Monroe Free Library
Minutes of the Monthly Meeting (held at MFL)
Date: November 10,2025

Trustees Present:
Patricia Shanley – President (via Zoom)
Casey Auerbach – Treasurer
Diane Egan – Secretary
Dave Joye
Nedda Tichi
Kathleen Bayer
Nucula Brown

Trustees Not Present:
Susan Tomaski – Vice President

Also Present:
Amanda Primiano – Library Director
Mary Bingham – Monroe Town Board Liasson
Mary Duffy -Assistant Library Director
Joanne Movrich

Via Zoom:
Mike Maggin

GENERAL MEETING

1-3 A) The meeting was called to order and the Pledge of Allegiance recited at 7:30
A QUORUM WAS PRESENT.
B) A MOTION to adopt the agenda was made by Kathleen Bayer, seconded by David Joye. The MOTION passed unanimously.
C). A MOTION was made by Casey Auerbach, seconded by Diane Egan to table the minutes of the October 20, 2025 meeting. The MOTION passed unanimously.

4. Public Comment –

5. **Directors Report**: An in-depth Directors Report was submitted to the Board for review by the Library Director prior to the meeting. Some highlights of the report were discussed by the Director:
    - Children's Program attendance has more than doubled over 2024 with programs like Romper Room growing in attendance.
    - Collaboration with the Girl Scouts with the Build a Scarecrow activity was popular
    - Statistics about Community Room usage, Children's Reference Services and Circulation Information were shared with the Board.
    - Our budget passed 2,202 Yes to 1,846 no. There was an increase in our margins compared to last year. Last year we won by 297 votes, this year we won by 356 which is an increase of 59 more yes votes.
    - The board reviewed and voted to approve the 2026 Holiday Schedule. This reflects the days on which the library will be closed. **A MOTION was made**

Nucula Brown, seconded by Nedda Tichi to approve the Holiday Schedule as presented. The MOTION was approved unanimously

- The Library Director requested that the board consider approving funds to allow the MFL staff to have a holiday dinner at a local establishment. **A MOTION was made by Casey Auerbach, seconded by Nedda Tichi, to approve an amount up to $1,000.00 for a staff Holiday dinner. The MOTION was approved unanimously.**
- The Library Custodian position has been filled. Stephen Gergley will start on Monday, November 10. He has a wealth of experience working as a custodian in two local school districts. Welcome Stephen!
- Collaboration with Woodbury and Tuxedo Public Libraries and the MW School District to distribute library cards continues. All the MWCSD librarians participated in a workshop with Amanda Primiano on the MANGO program at the library.
- While we did not receive the funds for NYR3 Grant, The Library Director believes that this project is still worth the investment. It would cost $2,198. $1,448 for the unit and $750 for the labor. The Board suggested that we mitigate some of the labor costs by a public name recognition on the hydration station.
- The Holiday Raffle and Bake sale will occur on December 13.

6. **Treasurers Report**. – The Treasurer provided monthly Financial Statements for October to the board via email prior to the meeting for examination. Casey Auerbach expressed his thanks to Mary Duffy Assistant Library Director for her help with preparing the Financial Statements. Warrants were performed and passed without exception. There were no questions from the Board. **A MOTION was made by Casey Auerbach, seconded by David Joye, to accept the Financial Statement for October 2025. The MOTION carried unanimously.**

7. **Standing Committee Reports**
   - Nominating Committee – an application has been made to join the Board of Trustees. The Board will meet in Executive session to discuss at the end of the meeting.
   - Building & Grounds –N/A.
   - By-Laws Committee –
     - At the previous meeting, it was suggested that the Board consider changing the by-laws to decrease the size of the Board of Trustees to reflect the size of our library as a medium sized library. After consideration of the proposal, **A MOTION was made by Diane Egan, seconded by Kathleen Bayer, to amend Article III, Section I of the MFL Board of Trustees By-Laws in the following manner: The number of Trustees is set as 9 (reduced from 11); 5 present members shall constitute a quorum. The MOTION was approved unanimously.**
     - Chairperson of the By-Laws Committee, Nedda Tichi circulated a revised Programming Policy to the Board. A few grammatical changes were suggested. **A MOTION was made by Kathleen Bayer, seconded by Casey Auerbach to**

accept the revised Programming Policy with the agreed upon changes. The MOTION carried unanimously.

  - Nedda Tichi circulated a revised Sustainability Policy for the Board's approval. A **MOTION was made by Nedda Tichi, seconded by Kathleen Bayer to accept the revised Sustainability Policy as presented. The MOTION was approved unanimously.**

- Finance – The annual audit has been concluded and will be circulated to the Board prior to next month's meeting. The auditors will be presenting the audit and answer any questions at the December meeting.
- Fund Raising – N/A
- Grants. - A NY Forward grants workshop was held at Village Hall and was attended by 3 Board members – Casey Auerbach, Diane Egan and Nedda Tichi. The grant application process is proceeding and "paused" until the next phase which is in March
- Library Operations- (see By-Laws)
- Long Range Planning – N/A
- Public Relations – inactive

8. Special Committees – N/A

9. Old Business – A reminder that Board members need 2 credits and the NYS mandated sexual harassment training to be completed this calendar year. They were reminded to check the RCLS calendar for offerings.

10. New Business –. A **MOTION to move into Executive Session was made at 8:45 by Casey Auerbach, seconded by Diane Egan, to discuss a personnel matter. The MOTION was approved unanimously.**

The regular meeting was resumed at 9:00.

A MOTION was made by Diane Egan, seconded by Nedda Tichi to an expend an offer to Mary Fillingham to join the MFL Board of Trustees. The MOTION carried by a vote of 5 in favor and 1 abstention. *

11. Good and Welfare – N/A.

12. Call for Adjournment - **A MOTION for adjournment was made by Casey Auerbach, seconded by David Joye. The MOTION carried unanimously**. The meeting adjourned at 9:15

Submitted by Diane Egan, November 20, 2025

***Addendum: Mary Fillingham was unable to accept the invitation**.