DRAFT

Board of Trustees
Monroe Free Library
Minutes of Monthly Meeting
May 13, 2019

Present:
Patricia Shanley-President
Casey Auerbach-Treasurer
Barb Cullum-Recording Secty

Trustees:
Theresa Schommer
Donna Deming
Gil Goetz
Carol Connell Cannon
Patricia Asprea Wright

Absent:
Charles LeViseur

Also Present:
Marilyn McIntosh-Exec Dir
Mary Duffy-Ass't Dir

1. Call to Order and Pledge of Allegiance at 8:03 by P. Shanley. A quorum was present.
2. MOTION by P. Asprea Wright, 2nd C. Auerbach to Adopt the Agenda. MOTION approved unanimously.
3. MOTION by C. Connell Cannon, 2nd by D. Deming to approve April 2019 meeting minutes. MOTION approved unanimously.
4. Public Comment - Marilyn shared some positive comments from the public about the staff.
5. Director's Report-Highlights
    a. Congratulations to Emily Wilson on being awarded a full-time position at the Chester Library.
    b. MFL will hold the Annual Blood Drive May 18.
    c. Village of Monroe Planning Committee agreed to our request to build a a backyard deck. They will pass our request at the May 13th Board meeting.
    d. The Village fee of $2,000 for the backyard project has been waived!
    e. MFL website will have the ability to translate our site into other languages.
    f. MFL rights regarding tax certiorari - Jane Minotti from DLD provided MFL with an official letter stating that we are a "Free Association Library" and this will be placed with our charter documents.
    g. Marilyn and Mary met with reps from BalancePoint payroll company. We will stay with Paychex.
    h. MFL received a letter from the Town of Monroe stating they will not seek chargebacks from us this year. Grace Riario states RCLS will cover our legal fees in order to resolve any future issues. She has contacted Ellen Bach, the NYLA lawyer. The Board agreed to pursue this.
    i. The book baskets are being well received. Alex did a wonderful job on inserts which highlight outreach that MFL provides. They will be placed in the adult

books contained in each basket. P. Asprea Wright and D Deming will reach out to homebound residents to get them books and library materials as well.

j. Petitions are going very well and to date we have over 500 signatures. Board members will canvass Stop and Shop on May 19th. We are confident that we will reach our goal of 775 signatures prior to the June 15th deadline.

k. Stop and Shop has chosen MFL as the benefiting non-profit, and we are to receive a $1 donation for each $2.50 reusable Community Bag sold during the month of June.

l. Angela Mertens, the owner of the property adjacent to MFL's backyard has still not responded to Marilyn and Mary's repeated attempts to discuss the water issue.

6. Treasurer's Report - financials looking good. Warrant Audit has been performed without exception. MOTION by C Auerbach, 2nd by G Goetz to accept financials. MOTION approved unanimously.
7. Committee Reports

a. Nominating - Diane Egan a potential candidate for a Trustee position will attend the June board meeting.

b. Building and Grounds - discussed the need for Building and Grounds committee to meet LRP committee to tie ideas into long term goals. Alex will reach out to LRP committee to discuss questions to place on a survey for MFL patrons. Also discussed the likelihood of Book Garden demo, as well applying for NYS construction grant and attending construction workshops.

c. By-Laws - n/a

d. Finance - CD coming due in June - will put into a money market account with a higher return. MOTION by C Auerbach, 2nd by P Asprea Wright to reallocate $376,136 of Board designated funds, from the Board Designated Funds (Restricted Cash) account to the unrestricted (Operating) funds account. MOTION approved unanimously.

Marilyn will send info to the auditors.

e. Fund Raising - Discussed the idea of doing a Fund Drive.

f. Grants - MFL received a letter from Arts Mid-Hudson stating they were unable to offer us a grant for our Turtle Dance Music Program.

g. Library Operating - n/a

h. Public Relations - n/a

i. Long Range Planning - Discussed ideas for book bucket placement in the community. Barb will create a spread sheet with information on the businesses that have the book buckets. This way we can each sign up to maintain the buckets. This spreadsheet will be posted on Workplace. Terry suggested that Charlie do a workshop on Workspace so that board members can navigate more easily.

We will set up a booth at the Farmer's Market in June.

8. Organization Reports of Special Committees - n/a
9. Old Business - n/a
10. New Business - n/a
11. Good Will and Welfare - Casey's son Wyatt's surgery went great much thanks to all

for love and support.

12 MOTION by P Asprea Wright, 2nd by C Auerbach to adjourn the meeting at 9:34pm. MOTION approved unanimously.

Next Board Meeting scheduled for Monday June 10, 2019