

Board of Trustees
 Monroe Free Library
 Minutes of Monthly Meeting
 July 9, 2018

Present: Executive Staff	Trustees:	Also Attending:	Absent:
Pat Shanley-President	Terry Schommer	Mary Duffy	Denise Harris
Charlie LeViseur-Vice Pres	Barbara Cullum	Alex Carver	Casey Auerbach-Treasurer
Diane LeViseur-Corresp Sectry	Donna Deming	Marilyn McIntosh	
	Ann Marie Buckley	John Bocchichio	

GENERAL MEETING

1. Call to Order at 8:04 by P Shanley and Pledge of Allegiance – quorum present
2. Adoption of Agenda – motion made by C LeViseur to amend the agenda to include an Executive Session, 2nd by A Buckley, motion fails since no need to add Exec Session to agenda. Motion to approve agenda as is by A Buckley, 2nd by D Deming, motion passes.
3. Disposition of Minutes of Previous Meeting/ Communications-motion made by C LeViseur, 2nd by T Schommer, pending correction of employee names in Executive Report and motions made for employee raises, motion passes
4. Public comment (limited to three (3) minutes)-K Demos mentioned pocketbook bingo, chicken bar-b-que. March minutes not on website, we are aware, we are unable to obtain from the past Recording Secretary.
5. Director's Report
 - Marilyn introduced John Bocchichio, an intern who will be spending time in each of the departments in the library.
 - More signatures needed for the petition for November vote
 - New operating hours to be discussed during "Library Operating"
 - Marilyn will revised the 'Cell Phone Policy' – motion to accept once revised by T Schommer, 2nd by C LeViseur, motion passes
 - A Carver presented information about the new website – Marilyn, Sue Johnson and Diane Barone helped to develop, used Elon from Progressive Development. Highlights will include application for library card, reserve community rooms on line. Hopefully will be release in September, with a mobile App.
6. Treasurer's Report –tabled until August meeting since Treasurer was absent, motion to table made by A Buckley, 2nd by D Deming, motion passes
7. Report of Standing Committees and Friends

- Nominating – adjourned to Executive Session 8:41pm motion made by D LeViseur, 2nd by T Schommer, motion to leave Exec Session 8:58 pm motion made by T Schommer, 2nd by C LeViseur, both motions pass.
 Motion to accept Jack Adkins resignation made by C LeViseur, 2nd by D Deming, motion passes.
 Motion to accept A Buckley to be new Recording Secretary made by D LeViseur, 2nd by T Schommer, motion passes.
 - Building and Grounds – problem with water under building. M McIntosh has been in touch with Mike Sandor from Monroe Village, Jim Ebner, they will talk and research if water issue is at the Library or some other location. This means back yard renovation will have to be pushed off until the Fall until this is rectified. C LeViseur reported that WK Mechanical has done a quarterly maintenance, will do a big maintenance in the Fall.
 - By-Laws – nothing to report
 - Finance – nothing to report
 - Fund Raising – Jet Blue Tickets, received almost \$540, Go Fund Me \$250, Annual Letter \$2000-\$3000, Grant \$750. Next Ticket raffle will start on July 21st, drawing on Halloween.
 - Grants – nothing to report
 - Library Operating - New operating hours to start September 1, 2018 as follows: Mon, Tues and Thurs, 9:30am – 8:00pm, Wed 1:00pm-9:00pm, Friday 9:30am-5pm, Sat 9:30am – 4:00pm, Sun 12-5pm
 - Public Relations – concert and summer reading will be put in local papers, social media
 - Long Range Planning – D Deming and B Cullum discussed the Basket of Books to be placed in Doctors’ Offices, other places for people to take books. They are also working on a survey for patrons, possibly a table at the Farmer’s Market
7. Organization Reports of Special Committees – nothing to report
 8. Old Business – C LeViseur might not join RCLS Board
 9. New Business – nothing to report
 10. Good and Welfare – M McIntosh’s son moved to Nevada
 11. Call for Adjournment – motion to adjourn at 9:53 pm by T Schommer, 2nd by C LeViseur, motion passes.

Please Note: Next Board Meeting is Monday, August 13, 2018