

Board of Trustees
Monroe Free Library
Minutes of Monthly
Meeting May 8, 2017

Present:

Patricia Shanley-President
Charles LeViseur-Vice President
Casey Auerbach-Treasurer
Ann Marie Buckley- Recording Secretary
Diane LeViseur-Corresponding Secretary

Trustees:

Barbara Zerner
Denise Harris
Hormoz Nozari
Donna Deming
Theresa Schommer
Jack Adkins
Elizabeth Walsh (absent)

Also present:

Robert Hubsher- Executive Director RCLS
Marilyn McIntosh- Executive Director
Members of Monroe Free Library Staff
Members of the Public

Public Comments

Welcome to the new board from Melanie Turner and Mary Duffy

Call to Order at 8:03pm by P. Shanley

Comments made by P. Shanley regarding the main responsibility of the Board of Trustees is to support the Library Director, the Library Staff, and be an advocate for the Library.

- 1) Disposition of the Minutes- MOTION made by D.Harris, 2nd by C. Auerbach to approve April meeting minutes pending corrections. 10 Approved, 1 abstention (H. Nozari)
- 2) Correspondence- M. McIntosh read a letter from Mayor J. Purcell regarding parking passes for Library patrons. Letters from Library patrons read regarding Irish history month.
- 3) Director Reports-highlights read
- 4) MOTION tabled for Building and Grounds committee regarding flagpole installation and determination of flagpole location. R. Hubsher commented that a Federal government booklet is available on Flag appropriations.
- 5) MOTION to override the tax cap levy limit for 2018. Tabled.
- 6) Treasury Report
MOTION by C. Auerbach, 2nd by B. Zerner, to use RBT as the Annual Auditor

UNANIMOUS

8:47pm Executive Session called by D. Harris, 2nd by C. Auerbach

9:14 MOTION by C. LeViseur, 2nd T. Schommer to adjourn Executive Session
UNANIMOUS

9:16 MOTION by AM Buckley 2nd C. LeViseur, to Return to General Meeting
UNANIMOUS

7) Committee Reports-List attached

a) Nominating

b) Building & Grounds- MOTION by T. Schommer, 2nd D. LeViseur to keep the Landscape Contractor the same as last year. UNANIMOUS

c) MOTION by D. Deming, 2nd T. Schommer, to approve the Disaster Plan, 9 approved, 2 abstain

d) By Laws- meetings planned for the 1st Thursday of each month

e) Finance- MOTION by D. Deming, 2nd C. Auerbach, to approve 2 signature requirement increased from \$2500 to \$3500. 10 approved, 1 opposed (H. Nozari)

a. MOTION by C. Auerbach, 2nd D. Deming to override the tax levy cap, 10 approved, 1 abstain

b. MOTION by T. Schommer, 2nd C. Auerbach to increase the 2018 Library Budget by \$45,000, 10 approved, 1 opposed (H. Nozari)

c. 401k Trustee is C. LeViseur

f) Fund Raising- Chair D. LeViseur

a. Ideas to team with Java Joes

b. Jazz under the Stars in front of the Friends Building

c. Boy Scout Fundraiser

g) Grants- State Grants general interest due by 5/22.

a. Decking in children's area

b. Demo of Friends Bldg

h) Library Operating

a. MOTION by C. Auerbach, 2nd H. Nozari to approve Conflict of Interest Statement. UNANIMOUS

i) Long Range Planning

a. MOTION by D. Deming, 2nd T. Schommer to approve 5 year plan.
UNANIMOUS

j) New & Misc- Trustee folders in M. McIntosh's office

k) Good & Welfare

a. Congrats to Alex on marriage

b. Bravo to Joanne Movrich and Marilyn for successful yard sale. Proceeds will be used to teach children coding.

MOTION to adjourn D. LeViseur, 2nd C. Auerbach. UNANIMOUS